



HIRE VETS NOW

FELLOWSHIP PROGRAM

Virginia Department of Veteran Services (VDVS) and identified community partners have collaborated to facilitate SkillBridge internship connections for transitioning Service members who are separating or retiring from the military. SkillBridge authorization allows eligible Service members with command approval to participate in corporate internships as their place of duty up to 180 days prior to separation. This program is recognized as Navy Region Mid-Atlantic approved SkillBridge Program, but individuals from all Service branches are invited to participate.

What Does This Mean?

Skilled Service members connecting to 6-12 week internship opportunities with employers certified through the VDVS Virginia Values Veterans (V3) program. VDVS assists with employer vetting, internship development, and forwards Service members to events or employer contacts in high-demand careers with high probability of post-service employment.

How would this Benefit the Employer?

The employer is providing valuable experience for a Service member in a potential industry of interest and the employer benefits from an intern who brings contributive skills and work ethic.

As an Employer What Do You Need to Do and Know?

Become V3 Certified. Visit www.dvsv3.com for more info.

1. Enroll in V3 Program
2. Attend V3 Training
3. Complete Certification Requirement

Possess the ability to offer internships to active duty Service members IAW DoD Instruction 1322.29.

1. The internship, though it includes actual operation of the facilities of the employer, is similar to training which would be given in an educational environment.
2. The internship is for the benefit of the intern.
3. The intern does not displace regular employees, but works under close supervision of existing staff.
4. The training employer derives no immediate advantage from the activities of the intern; and on occasion its operations may actually be impeded.
5. The intern is not necessarily entitled to a job at the conclusion of the internship.
6. The employer and the intern understand that the intern is not entitled to wages for the time spent in the internship.

The proposed internship must be in line with the scope and intent of the respective Service internship programs, including those offered by the Federal Government, States, local governments, the civilian sector, and nongovernmental organizations.

If you are interested in offering an internship to transitioning Service members through the HIRE VETS NOW Fellowship Program, please complete the employer application below:

HIRE VETS NOW Fellowship Program Employer Enrollment Form

EMPLOYER COMPANY NAME

EMPLOYER POINT OF CONTACT

PHONE NUMBER

E-MAIL ADDRESS

DURATION AND TIME FRAME OF INTERNSHIP (MONTH, QUARTER, ETC.)

DO YOU OFFER INDUSTRY OR OCCUPATIONAL SERIES OF INTERNSHIP(S) AT THE PRESENT TIME? IF SO PLEASE LIST THEM:

Employers must meet the following criteria for consideration:

1. Provide copy of internship training program outline with hands-on training specifications.
2. Obtain V3 Certification.

EMPLOYER SIGNATURE

DATE

Next Steps

After the employer has met all criteria, the VDVS will send an acceptance letter with further instructions and information.

If there are any questions or concerns regarding enrollment requirements for the HIRE VETS NOW Fellowship Program please contact: 804.366.5547 or email lahoma.rodriguez@dvs.virginia.gov.

*The Department of Defense and service branches do not endorse any company, sponsor or their products or services.